

# PUBLIC INTERNET CLASS SCHEDULE

These free classes are held at the Central Park Library Technology Center (first floor) at 2635 Homestead Road, Santa Clara. For more information, visit the 2nd Floor Reference Desk or call (408) 615-2900.

- October 9, **Wednesday**, 10:00 - 11:15 .....**Drop In Help Lab**
- October 10, **Thursday**, 10:15 - 11:15 .....Library Website Tour
- October 16, **Wednesday**, 10:15 - 11:45 .....Value Line Research Center
- October 17, **Thursday**, 10:15 - 11:45 .....Using Family Search
- October 24, **Thursday**, 10:15 - 11:45 .....Free Zinio Online Magazines
- October 28, **Monday**, 6:30 - 7:45 .....Using craigslist
- October 31, **Thursday**, 10:00 - 11:15 .....**Drop In Help Lab**
  
- November 6, **Wednesday**, 10:15 - 12:15..... Linked In Workshop
- November 7, **Thursday**, 10:15 - 11:45 .....Reference USA
- November 13, **Wednesday**, 10:15 - 11:45 .....Job Hunting Help
- November 14, **Thursday**, 10:00 - 11:15 .....**Drop In Help Lab**
- November 20, **Wednesday**, 10:00 - 11:15 .....**Drop In Help Lab**
- November 21, **Thursday**, 10:15 - 11:45 .....Free Library eBooks
  
- December 4, **Wednesday**, 10:00 - 11:15 .....**Drop In Help Lab**
- December 12, **Thursday**, 10:00 - 11:15 .....**Drop In Help Lab**
- December 18, **Wednesday**, 10:00 - 11:15 .....**Drop In Help Lab**



*Descriptions of these classes can be found on the other side.*

### **Drop In Help Lab**

The Help Lab provides an opportunity for more help from library staff to answer your questions. Get help with E-Books using Kindles, NOOKs, or iPads as well as a computer or listening device. We typically cover email, uploading photos, setting up personal budgets, word processing and file management questions. Any question is welcome and this is a good time to get longer one-on-one help from library experts.

### **Free Library eBooks**

Find out how to borrow thousands of books for reading or listening from the Library's website for free. Yes! Many books are available for your Kindle, iPad, iPhone, iPod, Nook, Android, MP3 player or your computer.

### **Free Zinio Online Magazines**

Learn how to view the Library's full digital copies of your favorite magazines. Read magazines online or download issues to your computer or mobile device to read offline. Yes! We now have a collection of over 100 digital magazine subscriptions available to you online! Issues may be read on a wide variety of computer platforms and mobile devices (iOS and Android apps are available.)

### **Job Hunting Help**

Get help in finding good on-the-ground search assistance locally. Find the Library's books for career assessment, interview tips, resume and cover letter writing and how to use social networking to get a job. We'll show you the best websites for making your job search effective.

### **Library Website Tour**

Learn about the wealth of information available on the Santa Clara City Library's website. This one hour class will teach you how to use the Library's web links to free resources for discovering the latest magazine and newspaper articles, stock values and financial information, phone numbers and addresses for U.S. businesses, health and medical information and much, much more.

### **LinkedIn Optimization Workshop (Taught by Christine Young, Career Expert)**

You've re-crafted your summary so you shine, you've got an appealing picture and a differentiating headline. Yes, or no? Join this hands-on workshop where you'll get advice on the effectiveness of your 'messaging' along with specific constructive recommendations, changes and improvements to your LinkedIn content to best position and present you.

### **Reference USA**

**ReferenceUSA** is an outstanding, searchable business and personal directory that small business owners, job seekers, genealogists and everyone else find useful. It works well for finding both people and businesses by name, address, city, state, or phone number. It can also be used to compile business mailing lists using business size, number of employees, location, and industry as criteria. Job seekers can get lists of companies that have a certain number of employees in a certain industry or geographical area. Come and learn how.

### **Using craigslist**

Learn how to use *craigslist*, a website where you can view or post advertisements for free. Craigslist is an excellent tool for job-hunting, and for buying and selling almost anything. It also is a popular way to find a place to rent or to find a tenant for a rental unit. A working email account is needed to use *craigslist*.

### **Using Family Search**

Family Search, operated by the LDS, gathers, preserves, and shares an enormous quantity of genealogical records worldwide. It offers free access to its resources and services online at FamilySearch.org. Librarian Mary Hanel will guide you through the "Search" page, focusing on searching for records by location, and showcasing the Wiki and (digitized) Books features. SCCHGS Genealogy Consultant Jim Riley will discuss the Family Tree records and how he has used the website to assist library patrons in researching their family history.

### **Valueline Research Center**

Learn to use this outstanding online resource for financials on thousands of stocks and mutual funds. Available from the library's website 24/7, Value Line Research Center has detailed company information that is hard to find elsewhere. Find up-to-date ratings on stocks and mutual funds and recommended portfolios wherever you are in your investment life