

**MINUTES OF THE REGULAR MEETING OF THE
PARKS & RECREATION COMMISSION
July 16, 2013**



COMMISSIONERS PRESENT: Ray Gamma; Roseann Alderete LaCoursiere; George Guerra; Mike O'Halloran; Tino Silva; Kevan Michael Walke.

EXCUSED ABSENCE: Chuck Blair.

STAFF PRESENT: James Teixeira, Director of Parks & Recreation; Dale Seale, Deputy Parks & Recreation Director.

MATTERS FOR COUNCIL ACTION— None.

I. CALL TO ORDER/ROLL CALL/ ORDER OF AGENDA

The meeting was called to order by Chair Gamma at 7:00 p.m. On a motion by Commissioner _____ and second by Commissioner _____, the Commission (?-?-?) recommended an excused absence for Commissioner Blair and approved the agenda.

II. APPROVAL OF MINUTES

On a motion by Commissioner _____, and second by Commissioner _____, the Commission approved (?-?-?) the minutes of the Regular Meeting held on June 18, 2013.

III. CORRESPONDENCE/COMMUNICATIONS

A. The Commission reviewed recent Council actions of June 25, 2013 and July 2, 2013. B. Commissioner Guerra was introduced. C. Commissioners reviewed a letter from several non-profit organizations who had provided food for the SVBBQ & All City Picnic. The organizations were concerned with their loss of revenue and having to compete with professional teams that sold larger than sample sized portions for lower prices negatively affecting sales on Food Alley. Commissioners were interested in the annual after event report that is to include financial outcomes and lessons learned from the event this year.

IV. OLD BUSINESS—A. Commissioners reviewed plans for volunteer staffing of Commissioner booths at the Art & Wine Festival. Commissioner Guerra agreed to work the Pavilion Glass booth. Other assignments remained the same. Commissioners should check in with organizations selected to receive funds to begin recruitment of volunteers to staff the booths. B. The Commission discussed the July 4th Fireworks celebration in Central Park and were provided an explanation of the technical difficulties during the show in which finale shells were cross-fired resulting in a less spectacular grand finale and some shells not fired during the show. Commissioners shared their concerns and comments.

V. NEW BUSINESS—A. On a motion by Commissioner LaCoursiere and second by Commissioner Silva, the Commission elected Commissioner O'Halloran to serve as Chair for FY 2013-14. Outgoing Chair Gamma turned over the meeting to Commissioner O'Halloran. On a motion by Commissioner Walke and second by Commissioner LaCoursiere, the Commission elected Commissioner Silva to serve

as Vice Chair for FY 2013-14. On a motion by Commissioner Walke and second by Commissioner Silva, the Commission elected Commissioner LaCoursiere to serve as Secretary for FY 2013-14. Director Teixeira commended Commissioner Gamma for his leadership as Chair of the Parks & Recreation Commission for the past year.

VI. STAFF REPORT—A. Director Teixeira provided an update on the conditional acceptance of the new park site at the new Mid Town Village development by Summerhill Homes (90 North Winchester) and the maintenance period; deteriorated condition of the Community Recreation Center preschool playground area; Central Park way-finding & trail study underway; Lifetime Tennis operation of the Central Park Tennis Center starting in August; the Request for Proposals (RFP) to conduct the International Swim Center Aquatic Program analysis; and Cemetery maintenance projects underway.

Commissioners were interested receiving more information regarding the process for naming the new Park sites. Commissioners were also informed that the trails and way-finding study will be presented at the August Meeting for Commission comment.

VII. COMMISSIONERS' REPORTS

Commissioner Blair—No report.

Commissioner Gamma—Reported on visits to the Dog Park, meeting with representatives of Santa Clara University and their interest in receiving items pertaining to Rev. Walter E. Schmidt, founder of the Santa Clara Youth Village; and beginning plans for the Annual Alumnae Club Dinner/dance in November to raise funds for the Youth Activity Center.

Commissioner LaCoursiere—Reported on attending the Concerts in the Park Children's Night; Police and Fire dedication at the Elk's Club; and her work at the SVBBQ event.

Commissioner Guerra—Reported on the July 4th Fireworks event and coaching Little League in District 44 and their games at Carmichael Park.

Commissioner O'Halloran—Reported on working in the Department's food booth at the SVBBQ event in Central Park, view of the Fireworks event in Central Park and condition of Live Oak Park grass meadow used as an athletic field.

Commissioner Silva—Reported on his son's volunteer work in the Parks & Recreation Department for the Therapeutic Recreation Service program for the summer.

Commissioner Walke—Commented on his participation in the SVBBQ, visits to Montague Park and Carmichael Park, and SCHS coaching.

VIII. CONFERENCE ATTENDANCE REPORTS—None.

IX. PUBLIC PRESENTATIONS/COMMENTS—None.

X. ADJOURNMENT—On a motion by Commissioner Silva and second by Commissioner La Coursiere, the Commission adjourned at 8:19 p.m. to the next regular meeting scheduled on August 20, 2013, in the City Hall Staff Conference Room.

Prepared by: _____
James Teixeira
Director of Parks & Recreation

Reviewed by: _____
Roseanne LaCoursiere
Commission Secretary