# MINUTES OF THE REGULAR MEETING OF THE PARKS & RECREATION COMMISSION March 19, 2013



**COMMISSIONERS PRESENT:** Chuck Blair, Ray Gamma, Cynthia Owens, Mike O'Halloran, Tino Silva,

Kevan Michael Walke.

Excused Absence: Roseann Alderete LaCoursiere.

STAFF PRESENT: James Teixeira, Director of Parks & Recreation; Milee Beaulieu, Acting

Recreation Supervisor.

MATTERS FOR COUNCIL ACTION— None. Recommendations brought forward by separate agenda.

## I. CALL TO ORDER/ROLL CALL/ ORDER OF AGENDA

The meeting was called to order by Chair Gamma at 7:00 p.m. On a motion by Commissioner Owens and second by Commissioner Blair, the Commission (6-0-0) excused Commissioner LaCoursiere.

## II. APPROVAL OF MINUTES

On a motion by Commissioner Silva, and second by Commissioner Walke, the Commission approved (6-0-0) the minutes of the Regular Meeting of February 19, 2013.

## III. CORRESPONDENCE/COMMUNICATIONS

The Commission reviewed recent Council actions of February 26, 2013 including: acceptance of donations from various organizations to support programs; the referral of the International Swim Center Renovation Proposal conceptual designs and donor development model to Council Goal Setting; approval of the Lease Agreement with the Santa Clara Swim Club for use of Mary Gomez Pool; approval of the Joint Use Agreement with Mission Valley Community College District for use of the Mission College Softball Fields; and, Council actions of March 12, 2013 approving the Commission's recommendation that non-resident facility use fees generated from the Youth Soccer Park (YSP) be allocated toward YSP improvements.

OLD BUSINESS—A.1. Commissioners reviewed Art & Wine Festival beer and wine vendors and quantities ordered in 2012. On a motion by Commissioner Silva and second by Commissioner Walke, the Commission (6-0-0) recommended using the same wineries as 2012, using those quantities as a benchmark, and increasing the quantities ordered by 15% and doubling the fruit wine and champagne order. Commissioners reviewed the Festival commemorative glass and supplemental plastic cup quantities used in 2012. On a motion by Commissioner Silva and second by Commissioner Walke, the Commission (6-0-0) recommended an increased order to include 2,800 stem wine glasses, 4,000 stemless, and 5,300 beer glasses. The Commission also supported reviewing sample colors of purple, etched and gold.

## IV. NEW BUSINESS

- A. The Commission discussed the issues related to animals at special events with the exception of service animals. On a motion by Commissioner Walke and second by Commissioner Blair, the Commission (6-0-0) recommended that Council adopt a resolution to ban animals at the Silicon Valley BBQ Championships and All City Picnic to be held June 28 and 29, 2013 at Central Park, with the exception of service animals and in designated parking areas.
- B. The Commission, on a motion by Commissioner Blair and second by Commissioner Owens, recommended (6-0-0) that Council adopt a resolution to ban animals at the Art & Wine Festival to be held on September 14 and 15, 2013 at Central Park, with the exception of service animals and in designated parking areas.
- C. The Commission listened to a presentation by the Recreation Supervisor for Sports and reviewed the draft guidelines for facility use and priorities at the renovated Cabrillo Middle School Fields. The Commissioners shared their concerns regarding the degradation caused by over use of fields, the need to restrict unpermitted uses, the need for policing/enforcing permitted uses by both Parks & Recreation and Police, and the need for clear signs at the facilities to inform the public of what sports are not allowed. On a motion by Commissioner Silva, and second by Commissioner Owens, the Commission recommended (6-0-0) adoption of the Facility Use Guidelines for Cabrillo Middle School Fields and the placement of signs. Due to concerns about the inadequate size of the sports field at Henry Schmidt Park for cricket games, the Commission also recommended placement of signs to restrict the use of the field to softball and baseball only.

## V. <u>STAFF REPORT</u>

- A. Recreation Programs. Director Teixeira reviewed the planning efforts for the SVBBQ Championships & All-City Picnic, inviting the Commissioners to volunteer and participate in a booth on Food Alley.
- B. Parks Projects. The Commission was provided an overview of the Capital Improvement Project budget list of parks items to be recommended for funding for FY2013-14. Director Teixeira also reviewed progress on City Plaza Park turf seeding, Pool project at the International Swim Center, and shared pictures of the Agnews Park basketball court to be replaced by this summer.

#### VI. COMMISSIONERS' REPORTS

**Commissioner Blair**—Was interested in discussing the field priorities of use and fees at the next meeting. He also reported that the Washington Baseball Field scoreboard needed repair, and additional staff efforts to maintain the facilities.

Commissioner Gamma—Reported on visits to the Reed Street Dog Park, the Wutzit Alumni Club presentation of funds to support programs at the Walter E. Schmidt Youth Activity Center, Showtime in support of the Senior Center Health & Wellness Program, and visits to Marsalli Park, Cabrillo Fields, and Mission College Sports Complex..

Commissioner O'Halloran—No report.

**Commissioner Owens**—Reported on the progress of the Silicon Valley Aquatics Initiative to support the International Swim Center Renovation and to conduct a donor development study.

**Commissioner Silva**—Requested that the Commission discuss naming a softball ball field at Central Park for Tony Sanchez.

Commissioner Walke—Reported on games at Washington Baseball Field.

- VII. <u>CONFERENCE ATTENDANCE REPORTS</u>—None.
- VIII. <u>PUBLIC PRESENTATIONS/COMMENTS</u>—None.
- IX. <u>ADJOURMENT</u>—On a motion by Commissioner Owens and second by Commissioner Blair, the Commission adjourned at 8:30 p.m. to the next regular meeting scheduled on April 16, 2013, in the City Hall Staff Conference Room.

Prepared by:		Reviewed by:	
	James Teixeira		Tino Silva
	Director of Parks & Recreation		Commission Secretary