Facility Map - Instructions

The facility storage map shall include the following:

	Scale or Dimensions	Loading Areas
	North Pointing Arrow	Utility Shut-Offs (Gas, Electric, Water)
	Adjacent Streets and Property Use	Internal Road (if any)
	Access and Egress points	Hazardous Code and Quantity Range Number
	Storm and Sewer Drain Inlets	Title for Map
Q	Parking Lots	Business Name
	Business Address	Date of the Map Drawn

The preferred method of submission is electronic on unidocs online at www.unidocs.org. Hardcopy can also be submitted on 81/2x11 inch paper(s), floppy disk, or CD. Buildings with more than one level must submit a site map for each level. Call (408) 615-4960 for information on acceptable formats. The storage and use location of all hazardous materials (including interior and exterior areas, and underground tanks) shall be shown. The contents of each outdoor tank shall be identified by chemical name; other storage need only be identified by hazard class.

Hazardous materials locations should be numbered sequentially with numbers starting with "1" (i.e., 1,2,3...). Before starting the numbering, orient the map so north is at the top of the page. Then imagine a clock face superimposed on your map. Location #1 will be the area closest to 12 o'clock. As the clock hand starts at 12 and moves around, location #2 will be the next hazardous material location the hand reaches. Location numbers continue to increase corresponding to their location on the imaginary clock face. You may, alternatively use a grid location system (i.e., numbers on Y axis and letters on X axis).

There are no minimum reporting quantities for this map (as opposed to the inventory list). Any amount of a hazardous material must be indicated by hazard class on your map. Enter the hazard class code for each material next to the location number. Use the following abbreviations:

Code	Classification/Division	Code	Classification/Division
EXP	Explosive (1.1, 1.2, 1.3, 1.4, 1.5, 1.6)	W	Dangerous When Wet (4.3)
FG	Flammable Gas (2.1)	OXY	Oxidizer (5.1)
NFG	Nonflammable Gas (2.2)	OP	Organic Peroxide (5.2)
POIS G	Poison Gas (2.3)	POIS	Poisonous Liquid or Solid (6.1)
FL	Flammable Liquid (3)	ETI	Etiological /Infectious Substance (6.2)
CL	Combustible Liquid (3)	RAD	Radioactive (7)
FS	Flammable Solid (4.1)	CORR	Corrosive (8)
PYR	Spontaneously Combustible (4.2)	ORM .	Other Regulated Material (9)

A quantity range number shall be placed next to each hazard class abbreviation to indicate the amount of material(s) present. The quantity range numbers shall be determined using the following table:

Quantity Range No.	Range Amounts
1	Up to and including 500 pounds for solids, 55 gallons for liquids, and 200 cubic feet at STP for compressed
2	gases. Between 500 and 5,000 pounds for solids, 55 and 550 gallons for liquids, and 200 and 2,000 cubic feet at STP
3	for compressed gases. Between 5,000 and 25,000 pounds for solids, 550 and 2,750 gallons for liquids, and 2,000 and 10,000 cubic
,	feet at STP for compressed gases.
4	Between 25,000 and 50,000 pounds for solids, 2,750 and 5,500 gallons for liquids, and 10,000 and 20,000 cubic feet at STP for compressed gases.
5	More than 50,000 pounds for solids, 5,500 gallons for liquids, and 20,000 cubic feet at STP for compressed

Please refer to the example on the reverse side of this sheet.

gases.

SAMPLE
Hazardous Material Facility Map

