SILICON VALLEY ANIMAL CONTROL AUTHORITY BOARD OF DIRECTORS

AGENDA REGULAR MEETING

THURSDAY, JANUARY 24, 2013 – 4:30 P.M. SVACA ANIMAL CARE CENTER 3370 THOMAS ROAD SANTA CLARA, CA 95054

Call to Order

Roll Call

1. Public Comment

Public Comments on items not on the agenda: Usually any items under this heading are referred to staff for further study, research, completion and/or future Board action.

(Any member of the public may address this meeting of the Board of Directors on any item appearing on the agenda by asking to be recognized when the item about which the member desires to speak is called.)

2. Election of Chairperson and Vice-Chairperson

MOTION: That nominations for Chairperson of the Board of Directors be open; and

That, in the case of a contested election, secret ballots shall be cast; and

That said ballots shall be tallied by members of the Technical Advisory Committee present at the meeting; and

That immediately following the election of a Chairperson, the election of a Vice-Chairperson take place in the same manner; and

That the new Chairperson and Vice-Chairperson of the Board of Directors of the Silicon Valley Animal Control Authority shall assume their respective roles immediately following the election.

3. Presentations

- Lana Malloy, City of Monte Sereno, for service to the Board of Directors
- SVACA Employee Awards: Jennifer Mathers, Cathy Shaughnessy and Gina DeMartini

CONSENT CALENDAR

MOTION: That the motions indicated by consent calendar items 4 through 9 be adopted except for ____, ____, ____, and ____.

(Three of Four Votes Required for Approval)

4. Waive full reading of resolutions and ordinances

MOTION: That full reading of the resolutions and ordinances on the regular agenda of the Board of Directors of the Silicon Valley Animal Control Authority be waived.

Board Minutes

MOTION: That the minutes of the November 15, 2012, regular meeting of the Board of Directors of the Silicon Valley Animal Control Authority be approved as submitted in typewritten form.

6. Statement of Revenues and Expenditures

MOTION: That the Income & Expenses Budget vs. Actual----July 2012 through December 2012 and the Balance Sheet as of December 31, 2012 be received and filed.

7. Department Statistics

MOTION: That the statistics of SVACA activity be received and filed.

8. FY 2012-2013 Second Quarter Investment Report

MOTION: That the FY 2012-2013 Second Quarter Investment Report be received and filed.

9. Veterinary Service Contract

MOTION: That the Professional Services Agreement for Veterinary Services with Dr. Joan Freed, DVM for FY 2012-13 be received and filed.

END OF CONSENT CALENDAR

UNFINISHED BUSINESS

10. Award of Contract of Tenant Improvements at SVACA's Animal Care Center

MOTION: That the Board of Directors:

- Award the contract for the tenant improvements at the SVACA Animal Care Center (CE 12-13-05) (Project) to the lowest responsive and responsible bidder, FE Controls Corporation, for the amount of \$285,524.08, authorize the Executive Director to execute said contract plus change orders which do not exceed the amount of \$14,276.20, and authorize use of reserves to offset the cost difference of \$47,950.64; or
- Reject all bids, authorize the Executive Director to make scope of work reduction modifications to the Plans and Specifications, and authorize to readvertise for bids.

(Eight Votes Required for Approval)

END OF UNFINISHED BUSINESS

NEW BUSINESS

11. General Purpose Financial Statements FY 2011-12

MOTION: That the General Purpose Financial Statements for the period from July 1, 2011 to June 30, 2012 prepared by Maze & Associates be received and filed.

12. Resolution 2013-1 Designating the City of Santa Clara and Its City Engineer as Contract Manager for the Authority's Expansion Project

MOTION: That Resolution 2013-1 designating the City of Santa Clara and its City Engineer as Contract Manager for the Authority's Expansion Project be approved.

END OF NEW BUSINESS (Four Votes Required for Approval)

- 13. Board Announcements and Reports
- 14. Staff Reports
- 15. Adjournment

MOTION: That the meeting be adjourned to the regular Board meeting to be held on Thursday, March 28, 2013 at 4:30 p.m., in the Conference Room of the Silicon Valley Animal Control Authority Animal Care Center, 3370 Thomas Road, Santa Clara, California.

Accessible Public Meetings: Upon request, SVACA will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities

to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least 48 hours before the meeting. Requests should be sent to: Dan Soszynski at 3370 Thomas Road, Santa Clara, CA 95054, or at dan@svaca.com