

**MINUTES OF THE REGULAR MEETING OF THE  
PARKS AND RECREATION COMMISSION  
May 15, 2012**



**COMMISSIONERS PRESENT:** Chuck Blair, Ray Gamma, Steve Lee, Jerry Marsalli, Mike O'Halloran, Cynthia Owens, Tino Silva.

**STAFF PRESENT:** James Teixeira, Director of Parks and Recreation.

**PUBLIC:** Mike Perez, James Rowen, Mike Walke.

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**MATTERS FOR COUNCIL ACTION** — None.

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**I. CALL TO ORDER/ROLL CALL/ ORDER OF AGENDA**

The meeting was called to order by Chair Owens at 7:00 p.m. Members of the public were recognized and welcomed to the meeting. On a motion by Commissioner Marsalli and second by Commissioner Lee, the Commission amended the order of the agenda to take public presentations after approval of minutes.

**II. APPROVAL OF MINUTES**

On a motion by Commissioner Blair and second by Commissioner Silva, minutes of the Regular Meetings of March 20, 2012 and April 17, 2012 were approved.

**III. CORRESPONDENCE/COMMUNICATIONS**

- A.** The Commission reviewed Council guidelines regarding conference, training and travel for City Commissions and Board Members. Commissioners noted that they had refrained from travel and requests for reimbursement for the past few years in recognition of the City's budget constraints.
- B.** The Commission reviewed a memorandum from the City Manager to City Boards and Commissions dated May 2, 2012 regarding continued efforts to balance the City's structural deficit in the coming fiscal year. Commissioners asked questions regarding the Parks & Recreation Department's Capital Improvement Project Budget submittal for Fiscal Year 2012-13 and the funding available in comparison to the last fiscal year and the status of various projects listed, such as the International Swim Center replacement. The Commission was encouraged to attend or follow the budget hearings online, on May 22, 2012 and on June 12, 2012.
- C.** The Commission reviewed recent Council actions pertaining to Parks & Recreation facilities and programs including acceptance of donations in the amounts of: \$20,000 from Santa Clara Women's League for the Senior Center Health & Wellness Program, \$23,175 from the Santa Clara Swim Club for locker room floor resurfacing, purchase of new shower heads and a Dyson Hand Dryer, and \$50,000 for the purchase and installation of an Endless Pool for the International Swim Center; and reviewed the City Sports and Open Space Authority approval of a new five-year (2012 to 2017) operating agreement with American Golf for operation of the Santa Clara Golf & Tennis Club.

**IV. OLD BUSINESS**—None.

## V. NEW BUSINESS

**A. Art & Wine Festival Planning.** The Commission received contact information for their community organization booths. After review of the glass vendor's options, the Commission recommended (7-0-0) a black and white heat transfer. After discussion of the Festival glass and token pricing for beer and wine, on a motion by Commissioner Silva and second by Commissioner Blair, the Commission recommended (7-0-0) leaving the pricing the same as last year: \$5 per token, \$5 per glass, or bundle price of \$15 for one glass and three tokens.

## VI. STAFF REPORT

**A. Recreation Programs.** Director Teixeira invited the Commission to attend the following upcoming special events: Santa Clara Veterans Memorial Committee Memorial Day Event May 28, 2012 at 3:00 p.m. in Central Park; the 45<sup>th</sup> International Swim Meet starting Thursday May 31 to June 3, 2012 at the ISC in Central Park; and, the Concerts in the Park series starting Wednesday June 20 at 6:30 p.m. and Sunday July 8 at 2:30 p.m.

**B. Parks Projects.** Director Teixeira announced that the concrete pathway repairs in Central Park had been completed and that the manufacturer recall work on the Slalom Glider Slide at Parkway Park was complete.

**C. Youth Soccer Park.** Director Teixeira announced that the City had added a Stadium Construction Notice to the City's website and information about the Neighborhood Liaison Contact. Commissioners asked about the Stadium "make ready work" and impacts to the Youth Soccer Park. Commissioners were apprised of staff efforts to address parking, access and future game day impacts to user groups, including: meetings with external community user groups such as Santa Clara Youth Soccer League, Santa Clara Sporting, Santa Clara Police Activities League; internal meetings with the Public Works Department and City Managers Office; and, meeting with 49er Security staff to address issues as they have come up. Commissioners asked for additional parking along the western red curb along Stars & Stripes adjacent to the Youth Soccer Park.

## VII. COMMISSIONERS REPORTS

**Commissioner Blair**—No report.

**Commissioner Gamma**—Reported on his attendance at the Kiwanis Fish Derby in Civic Center Plaza; plans for the De Anza Lions Flag presentation at Kathryn Hughes Elementary School followed by a picnic for the children at the new Fairway Glen Park Playground; an additional donation to the Wutzit Club Alumnae for Youth Activity Center programs; and, an invitation to attend the Dia de Portugal on June 9, 2012 at Kelley Park in San Jose.

**Commissioner Lee**—Thanked the Commission for eight years of service and support of Parks and Recreation and mentioned that his two highlights of service included: the improved marketing and branding of the Santa Clara Art & Wine Festival; and, his appointment to the California Association of Parks & Recreation Commissioners and Board Members which helped improve its electronic communications capacity through video conferencing, web tools and Facebook.

**Commissioner Marsalli**—Commissioner Marsalli recognized the work of outgoing Commissioner Lee. Commissioner Marsalli reported on his attendance at the Kiwanis Fish Derby on April 21, and requested that the City explore the feasibility of changing the red curb along the Youth Soccer Park fence along Stars & Stripes to permitted parking for Youth Soccer Park due to the loss of parking stalls on the Western end of the Youth Soccer Park and along Centennial Blvd and address concerns about extended parking through increased signage.

**Commissioner O'Halloran**—Reported on his attendance at the Sister Cities event hosted at the Santa Clara Senior Center.

**Commissioner Owens**—Thanked Commissioner Lee for his two terms service on the Parks & Recreation Commission. Commissioner Owens also reported on her attendance at the annual Kiwanis Fish Derby on April 21; the CCS swim meet at the International Swim Center; and, discussed the Santa Clara Swim Club’s attendance at the 2016 Olympic Trial Pre Bid meeting to collect information.

**Commissioner Silva**—No Report.

**VIII. CONFERENCE ATTENDANCE REPORTS**—None.

**IX. PUBLIC PRESENTATIONS**

Mike Perez, Athletic Director at Mission College provided an overview of Mission College’s plans to upgrade Softball Ball Field #2 (northwest most ball field along creek) to address Mission College's Title IX concerns. The proposed upgrade to the softball ball field includes: installation of an outfield fence 225 feet from home plate to meet NCAA women's fast pitch softball regulations, a new backstop, foul poles, scoreboard, an enclosed pitcher's warm-up area, and new enclosed dugouts. There will be minor work on irrigation heads and turf seeding. Restroom facilities are anticipated to be redone under other improvement projects at the campus. The initial construction schedule indicates work may begin as early as Summer 2012. Commissioners were assured that the design would not impact the City-District facility use agreement, as construction will only impact Field #2, not Fields #1 and #3. Due to decline in participation in recent years to as few as 11 teams, City Recreation Adult Men’s Softball and Coed Softball leagues have primarily used Field #1 and sometimes Field #3. Soccer practice is held on fields #1 and #3. Base pegs and pitching distances for various youth age groups will continue to be accommodated on the skinned infield of Field #2. Verde Design is the assigned architect on the project. While Commissioners appreciated improvements to Field #2, they were also interested in improvements to Fields #1 and #3, perhaps in later phases. Parks & Recreation staff will work with Mission College and contact user groups to schedule back up locations during construction, if needed, such as Santa Clara PAL for the PAL tournament July 20-22, 2012.

A member of the public spoke about the Art & Wine Festival Free Speech Area and a desire to see the City provided in advance with copies of materials to be distributed by groups in the area. Staff noted that the City follows an appropriate protocol to accommodate free speech.

**X. ADJOURNMENT**—On a motion by Commissioner Marsalli and second by Commissioner Gamma, the Commission voted to adjourn at 8:48 p.m. to the next regular meeting scheduled for June 19, 2012, at 7:00 p.m., in the Staff Conference Room.

Prepared by: \_\_\_\_\_  
James Teixeira  
Director of Parks and Recreation

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Michael O’Halloran  
Secretary