BOARD OF LIBRARY TRUSTEES
REGULAR MEETING, APRIL 2, 2012
CENTRAL PARK LIBRARY, LIBRARY BOARD ROOM, 6:30 P.M.
Note: Please see attached Public Notice

I. CALL TO ORDER

II. MINUTES OF MARCH 5, 2012 MEETING

III. CORRESPONDENCE

IV. GIFTS

V.	PUBLIC PRESENTATIONS	Action
	A. Library Foundation	Status
	B. Library Circulation Department Overview	Presentation
VI.	OLD BUSINESS	Action
	A. Library Board Effectiveness - Advocacy	Update
	B. Northside Branch Library	Update
VII.	NEW BUSINESS	Action
	A. Revised: Policy for Use of Second Floor – Quiet Study Pavilion	Review/Approve

VIII. CITY LIBRARIAN'S REPORT
- A. Library Monthly Report – February 2012
- B. Activities
- C. Personnel

IX. MATTERS OF TRUSTEE INTEREST

X. REPORTS OF TRUSTEE CONFERENCE AND TRAVEL

XI. CALENDAR
1. Friday, April 6, 2012, Spring Holiday – City Holiday – Library Closed
2. Sunday, April 8, 2012 – Easter Sunday – City Holiday – Library Closed
3. Monday, April 9, 2012 – City Furlough Day – Library Closed
4. Monday, May 7, 2012, Board of Library Trustees Meeting, Library Board Room, 6:30 p.m.

XII. ADJOURNMENT

Public Notice

Public Presentations

- Members of the public are provided an opportunity to directly address the Board, Commissions or Committee on items of public interest that are within the jurisdiction of the Board, Commissions or Committee, and any item listed on the agenda.
- For meetings held in the Council Chambers, please note the speaker timing lights located on the podium. A green light indicates the beginning of the time period, a yellow light will appear when 30 seconds remain, and a red light will appear and a buzzer will sound at the end of the time period.
- Groups are encouraged to appoint a single spokesperson, but all speakers should avoid repetitive comments.
- You may be requested to fill out a speaker card and/or give your name when you speak, but are not required to do either to address the Board, Commissions or Committee.
- Please note that the Board, Commissions or Committee cannot take action on an item of business not appearing on the agenda. The only exceptions are if the Board, Commissions or Committee determines that one of the following emergency situations exist:

    1. Work stoppage or other activity which severely impairs public health, safety or both, as determined by a majority of the members of the Board, Commissions or Committee;
    2. Crippling disaster which severely impairs public health, safety, or both, as determined by the majority of the Board, Commissions or Committee; or
    3. Upon a determination by a two-thirds vote of the Board, Commissions or Committee, or, if less than two-thirds of the members are present, that the need to take action arose after the agenda was posted; or the item was posted for a prior meeting of the Board, Commissions or Committee occurring not more than five (5) calendar days prior to the date action is taken.

- In the event of a public presentation, the Board, Commissions or Committee or its staff may briefly respond to statements made or questions asked, or may proceed to the next item of business or adjourn. The communication not acted on shall be accepted by the Board, Commissions or Committee for placement on the agenda for the following Board, Commissions or Committee meeting, if requested by the citizen.
- Electronic presentations should be submitted to the liaison department to enable screening for compatibility and viruses. Contact the liaison department to ascertain when the material should be submitted.
- Written materials should be submitted to the liaison department to allow the City to copy such materials. Contact the liaison department to ascertain when the material should be submitted. Any written materials submitted during the meeting should include sufficient copies for the Board, Commissions or Committee and the public.

Americans with Disabilities Act (ADA)

- In accordance with the Americans with Disabilities Act of 1990, the City of Santa Clara will ensure that all existing facilities will be made accessible to the disabled. Modifications in policies, procedures and/or practices will be made as necessary to ensure access for all individuals with a disability.
- Individuals with disabilities are encouraged to contact the City's ADA Office at (408) 615-3000 to discuss meeting accessibility.
- In order to allow participation by individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, please do not wear scented products to meetings at City facilities.
- For meetings held in the Council Chambers, individuals with a hearing impairment should note that the Council Chamber is equipped with a headset system which allows one to hear more clearly from any seat in the room. Please ask a City staff member present at the meeting for details.
- Upon request by a person with a disability, meeting agendas and writings distributed during the meeting that are public records will be made available in an appropriate alternative format. Please contact the City Clerk's Office at (408) 615-2220 with your request.

Appeal of Council/Board/Commission/Committee Action

- **Pursuant to Government Code section 65009, any challenge of Public Hearing matters in court may be limited to only those issues raised at the Public Hearing, or in writing submitted before or at the Public Hearing.**
- **Any challenge to a Public Hearing matter must be filed in accordance with the provisions of Civil Code section 1094.6, including applicable time limitations.**