Minutes
Of the City of Santa Clara, California
International Exchange Commission
for meeting held on Tuesday, December 6, 2011

Recommendations for Council Action: none

I. Call to Order
Called to order at 7:12 p.m.

II. Roll Call
Present: Commissioners Beavers, Ikezi, Mathre, Mirabella, Stahl
Absent: none
Visitors: Yesenia Arallano, Raj Chahal, Debi Davis, Kevin Park, Debbie Pavao, Elizabeth Ramos, Virginia Suarez

III. Santa Clara Sister Cities Association Presentation
Moved up to III. for staff purposes
The full SCA report is attached to these minutes. (For more details about the Santa Clara Sister Cities Association and its programs, visit www.santaclarasistercities.org).

IV. Public Presentations
Youth commission moved to IV to accommodate. They propose a totem pole-like street sign showing distance to sister cities. Staff suggests working with the city sign shop to cut costs and pool resources. The IEC to put sign on future agenda for February agenda to discuss and advise. Mr. Chahal, a Santa Clara resident, will visit India soon, and wonders as to the receptivity of the IEC to an Indian Sister City. The commission expressed interest. Mr. Chahal will work with Debi Davis to explore this possibility.

V. Previous minutes
Motion to approve minutes by Mathre, seconded by Ikezi, unanimously approved.

VI. Correspondence and Communications
Received thank you letter from Izumo Mayor, Hideto Nagaoka, to Barbara Stahl about visit and gifts.

VII. Ongoing Business

A. Coimbra Update
See SCA Report.

B. Izumo Update
See SCA Report.

C. Limerick Update
The school exchange will take place in February, 2012. Details will be coming from Santa Clara school exchange representative Andy Ratermann.

D. Yeongcheon City Update
Yeongcheon City has a staff position for Sister Cities. They require city-level communication. The IEC should draft a communication to strengthen ties.

VIII. New Business

Discussion of the type of communication with Yeongcheon City to strengthen ties. A Holiday/New Year card, at least is appropriate.

IX. Commissioner Reports

Ikezi went to tree lighting, Spaghetti dinner and Christmas party. She also attended Charter Review Committee.
Mirabella attended Christmas pot luck, and acted as sommelier.
Stahl attended Spaghetti dinner, ADA, and VTA meetings.

X. Actions Items

Commissioner/ Staff/SCA	Action	Due by
Staff & SCA	Work together to draft government communication to the Yeongcheon City government	2/7/12
Staff & YC	Find requirements and resources for Sister Cities Sign	2/7/12
IEC & YC	Collaborate on a sign representing our Sister Cities.	3/6/12
Stahl	Put Sister Cities sign on future agendas.	2/7/12
All	Work on draft of revision of MOU with Yeongcheon City.	2/7/12

XI. Adjournment

Motion made by Beavers, seconded by Ikezi, and unanimously carried, that there being no further business, the meeting was adjourned at 8:01 pm to Tuesday evening, February 7, 2012 at 7:00 p.m. in the City Manager's Staff Conference Room.

Respectfully submitted,

for
Loretta Beavers
Recording Secretary

Santa Clara Sister Cities Association

Coimbra, Portugal — *Established August 4, 1972*

Izumo, Japan — *Established October 11, 1986*

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Event Coordinator

Report to the International Exchange Commission
December 6, 2011

Coimbra Update- Isabel Cruz has proposed a Portuguese language class when they arrive in April 2012. She would like to teach some basic language skills, greetings, help questions, and simple directions.
Last night at the SES Hall, we said "Goodbye" to Consul General Moura. He has taken a post with the judicial system in Lisbon, Portugal, leaving his assignment in San Francisco early. SCA wished him great success, and we hope to visit him when we land in Lisbon and then travel to Coimbra.

Izumo Update- Our Izumo family is well and will return in March. They plan to stay longer, not going to visit Yosemite. Inane san emailed to say Izumo will host the 2013 Grassroots Summit in July. Hiroko Todoroki visited Izumo in October after they arrived home from Santa Clara and asked if they would be the host city. Inane san said he had just met Yuki san and Debi san and heard about the great job Santa Clara did on the 2010 Grassroots Summit. City Hall agreed to host and SCA agreed to support Izumo and we will start saving our pennies.

Yeong Cheon City, Korea Update- Kevin recommends that we reach out at a City level, due to the fact that Yeong Cheon recognized City to City relationships, not city to organization relationships. A reminder that Izumo, Japan started in the same way in 1986.

SCAYC Update- SCAYC's spaghetti dinner fundraiser was another success. They served 61 dinners and learned restaurant etiquette.
Friday, December 2, 2011 they sold hamburgers and hotdogs at the City of Santa Clara Tree Lighting. SCA Director Kathy Kuwano was the chair of the event working with our students on fundraising skills.

2nd Annual Tea Party- The Tea Party will be held on Saturday, January 21, at the Santa Clara Senior Center from 1:00-4:00pm. Not to be confused with the political affiliation, SCA will serve tea and tasty sandwiches. Individual tickets will be $25.00 and a table of 8 can be purchased for $200.00.
Get your tickets now, they are going fast due to limited seating.

Respectfully Submitted by :
Debi Davis
President
Santa Clara Sister Cities Association