

## PLANNING APPLICATION

CITY OF SANTA CLARA

**PLANNING DIVISION** 

1500 Warburton Avenue, Santa Clara, California 95050 (408) 615-2450 Fax: (408) 247-9857

E-mail Planning@santaclaraca.gov Website: www.santaclaraca.gov

See reverse side for application requirements

APPLICATION FOR:  (Please check all applicable boxes)  VARIANCE  USE PERMIT  ZONING CHANGE  TENTATIVE MAP  TENTATIVE PARCEL MAP  LOT LINE ADJUSTMENT  MODIFICATION  SPECIAL PERMIT  HISTORICAL & LANDMARKS COMMISSIC  GENERAL PLAN AMENDMENT  OFF-SITE PARKING PERMIT	ARCHITECTURAL REVIE  RESIDENTIAL  NON-RESIDENTIAL  MIXED-USE  LANDSCAPE SIGNS TEMPORARY SIGNS	Checked in by: Fee: Receipt null PCC-SC meeting date: Tentative Commission date Tentative AC meeting date File number(s): ENVIRONMENTAL REVIE EXEMPT NE  Fax to:	on mber: e: : : : <u></u> : <u></u> G DEC	
☐(OTHER):		Fax #:		
Project Address:		Building area:	square feet	
County Assessor's Parcel Number (APN):		Gross lot area:	acres / square feet	
Development Project Description:				
Hazardous Wastes and Substances Statement This site is <b>not</b> included on the Hazardous V This site is on the Hazardous Wastes and S (A copy of this list is available in the Plann Urban Runoff Pollution Prevention Program Please print all information legibly, including	Wastes and Substances Sites List substances Sites List. hing Office)  (URPPP) information provided to	Date of list: Regulatory ID #: applicant		
Applicant:	Mailing address:	Day phone:	Day phone:	
Company:	City:	Fax #:	Fax #:	
Signature:	Zip code:	E-Mail (Optional):	E-Mail (Optional):	
Property Owner:	Mailing address:	Day phone:		
			Fax #:	
			E-Mail (Optional):	
NOTE: Please attach the names and full addre	sses including zin codes of all oth	per involved parties to which you would like an	endas and minutes sent	
	CATION (this statement will be inclu	uded in the staff report to the Planning Commi	· 	
Tentative Map / Tentative Parcel Map / Lot-L Engineering firm: Address:		Engineer's name:		
Internet E-Mail (Optional)STAFF COMMENTS:		Fax #: Engineer's signature		

TO BE COMPLETE, IN ADDITION TO FILING THE APPROPRIATE APPLICATION FEES AND ANY REQUIRED ENVIRONMENTAL INFORMATION, THE FOLLOWING PLANS AND DATA MUST ACCOMPANY THE PLANNING APPLICATION, BASED UPON THE TYPE REQUEST BEING MADE:

Note: All submittals must be black line drawings. No blue line drawings will be accepted TYPE OF REQUEST Required materials to be submitted (stapled and collated) Application for: (Please refer to the SCHEDULE below) VARIANCE, USE PERMIT, or ZONING CHANGE...... 12 COPIES of A; 12 COPIES of B; 12 COPIES of C; 1 COPY of D MODIFICATION..... 4 COPIES of A; 4 COPIES of B; 4 COPIES of C TENTATIVE MAP, TENTATIVE PARCEL MAP, or LOT-LINE ADJUSTMENT..... 12 COPIES of A; One (1) 8 1/2" x 11" reduction of A 11 COPIES of A; 11 COPIES of B; 11 COPIES of C; 1 copy of D HISTORICAL and LANDMARKS COMMISSION..... All copies by 11"x17" SPECIAL PERMIT, GENERAL PLAN AMENDMENT, or TEMPORARY SIGN PERMIT, OFF-SITE PARKING PERMIT (See Planning Division Personnel) **Architectural Review for:** RESIDENTIAL, NON-RESIDENTIAL, or MIXED-USE...... 4 COPIES of A; 4 COPIES of B; 4 COPIES of C LANDSCAPING..... 4 COPIES of E; 4 COPIES of F SIGNS..... 4 COPIES of G; 4 COPIES of H **GENERAL NOTES:** A non-refundable filing fee must accompany this application, when applicable; checks payable to the City of Santa Clara. Extra copies of these materials and/or additional information, such as photos or exterior-surface-material samples, may be

		requested by staff based upon pre-application discussions or upon review of application.  All applications and materials, including reductions, must be LEGIBLE in order for the application to be deemed complete.  An application may be deemed incomplete and its review delayed if <i>any</i> of the required materials are not provided.
REQUIRE	ED P	LANS
Α.		ly dimensioned SITE PLAN showing:
		Property lines, including distance from street centerlines and face of curb; official plan lines for streets; building setback
		lines; all easements and public/private utilities; fences
	H	Lot square footage, building square footage (including carports, covered patios, sheds, etc.); percent of lot coverage Existing and proposed buildings and other structures (including roof peaks and overhangs)
	H	Driveways, parking spaces and circulation (including sidewalks); planted areas (see landscaping checklist if applicable)
		Trash enclosures (except for single-family residential); screens for roof-mounted or ground mounted tanks, equipment,
	etc.	
	H	Exterior lighting (except for single-family residential)  Required and proposed parking layout and data (including compact and handicapped stalls) and restaurant seating counts
_		
В.	Ш	<u>FLOOR PLAN</u> indicating existing and proposed areas (including interior dimensions of covered parking areas)
C.	<u>Full</u>	ly dimensioned ELEVATIONS showing:
	$\vdash$	All principal proposed views; Existing elevations (including materials)
	Ш	Proposed materials, textures and colors of exposed surfaces
D.		One 8 1/2" X 11" reduction of each sheet in A., B. and C.
Ε.	Full	ly dimensioned LANDSCAPE SITE PLAN showing:
		Property lines, including distance from street centerlines and face of curb; existing and proposed building outlines
		Major underground utilities (including existing underground wells or tanks)
	H	Existing trees with trunks over one foot in diameter Outline of all planted areas showing the required 6-inch concrete curbing
	H	Precise location, or pattern and spacing of all plants (keyed to schedule in paragraph AF≅); location and topography of berms
	Ħ	Required irrigation system showing complete coverage
		Right-of-way planting (if applicable)
F.	Sch	nedule of Plantings, preferably in table form, showing:
		Botanical name; common name; size (container size, height, trunk diameter, spread); total number and spacing
G.	Full	ly dimensioned SITE PLAN showing:
		Property lines, including distance from street centerlines and face of curb; official plan lines for streets, building setback
		lines and any existing or planned above ground utilities, easements in the area of the request All buildings and structures
	H	Location of all existing and proposed signs; sign setbacks from property lines and structures
Н.	Full	ly dimensioned SIGN ELEVATIONS showing:
1.	<u> </u>	Each sign, existing and proposed, showing materials and colors
		The building face or marquee with proposed signs attached (except for free-standing signs)
		Square footage of all existing and proposed signs
	Gre	en Building Checklist for Planning Applications: (Required for all Planning Applications)
		Complete Appropriate Check List
J.	ELC	Camino Real Corridor Development Guidelines: (Required for all Development Applications located on El Camino Real)
	Ш	Complete Check List I:\PLANNING\FORMS\PLANAPPRevised7.21.10.
		IN BUNNIES STATE BUNNIES IN THOUSANDER LEAVE IN THE PROPERTY OF THE PROPERTY O